

**ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES :: RAJAMPET
(Autonomous)**

Dt. 27.09.2020

C I R C U L A R

All the Teaching Staff Members are hereby informed to attend the College to perform their regular duties and other Institute related duties from 01-10-2020. Biometric attendance is compulsory. They are advised to take necessary precautions against the spread of Covid-19 during their stay in the campus. However, the college provides forehead infrared thermometer testing and sanitizer for the staff members. All the staff members have to ensure themselves that they have sanitized their hands and taken thermometer test before entering into the respective places of work.

- Note:**
1. Thermometer testing is provided at the entrance of main building, PG block, Mech. Block & Civil blocks.
 2. Staff members should wear masks and maintain 2m physical distance invariably.
 3. The staff members should sign in the attendance registers.



PRINCIPAL

Copy to: All the Deans / HODs / Staff members.
Copy to: AO.