



ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES

(Approved by A.I.C.T.E, New Delhi & Affiliated to JNTU Anantapur, Anantapuramu)
(Institute Accredited by NAAC, Bangalore) (Institute Accredited by IE (I), Kolkata)

Academic Year : 2019-2020

Meeting : **Internal Complaint Committee** (Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013(14 of 2013))

Date and Time : 12th May 2020 at 10:00 AM

Venue : Conference Hall, AITS, RAJAMPET.

Internal Complaint Committee meeting held on 12th May 2020 at AITS, Rajampet.

Members Present

S.No	Name	Designation	Chair Person/Member
1.	Mrs M Praveena	Asst.Professor	Chair person
2.	Mrs P Syamala Devi	Asst.Professor	Member
3.	Mr B Raghunatha Reddy	Asst.Professor	Member
4.	Mr K Ajaya Kumar Reddy	Asst.Professor	Member
5.	Mrs M Sree Devi	DEO (Non Teaching Staff)	Member
7.	Aruna Tara Ravuri	State chair person, Women cell (HRPC-NGO)	External member
8.	Mrs Chaya Devi	Advocate, Rajampet	External member
9.	A Thanusha	III B.Tech-CSE, student	Student member
10.	D Sai Shireesha	I MCA, student	Student member
11.	D. Viswasree	III B.Tech-CE, student	Student member

RESOLUTIONS

Welcome Address by chairman of ICC and Introduction of members

Chairman of the Committee, welcomed all the members of ICC- AITS, Rajampet. She introduced External members Mrs Aruna Tara Ravuri, State chair person, Women Cell(HRPC-NGO) and Mrs Chaya Devi, Advocate, Rajampeta followed by internal committee members. The agenda for the ICC meeting was then read and the forum was open for individuals.



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Item No. 1: Ratification of previous minutes

Points of discussion on the previous minutes was reviewed, The chairman has presented a report on various events and activities conducted for the welfare of female faculty and students at Annamacharya Institute of Technology & Sciences (Autonomous), Rajampet. Zero Complaints registered.

Item No.2: Complaints

The committee has noted that no internal complaints has been received from any women employees and students of our institution.

Item No. 3: Discussion on activities conducted by ICC

Awareness programmes on gender sensitization, health and hygiene for female staff and students were conducted.

Mrs P Syamala Devi proposed the vote of thanks at the end of the meeting.

Chair Person (ICC)

AITS, Rajampet.



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Date:- 08th May 2020

Internal Complaint Committee

CIRCULAR

On behalf of Internal Complaint Committee, a meeting is scheduled on 12th May 2020.

Agenda:

Item-1: Review of activities

Item-2: Information about complaints

Venue : Conference Hall

Time : 10:00AM

Sree Narayana

PRINCIPAL
PRINCIPAL
ANNAMACHARYA INSTITUTE OF
TECHNOLOGY & SCIENCES
NEW BOYANAPALLI-516 126
RAJAMPET, KADAPA DIST. AP



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Academic Year : 2019-2020

Meeting : Internal Complaint Committee (Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013(14 of 2013))

Date and Time : 05th June 2019 at 10:00 AM

Venue : **Conference Hall, AITS, RAJAMPET.**

Internal Complaint Committee meeting held on 05th June 2019 at AITS, Rajampet.

Members Present

S.No	Name	Designation	Chair Person/Member
1.	Mrs M Praveena	Asst.Professor	Chair person
2.	Mrs P Syamala Devi	Asst.Professor	Member
3.	Mr B Raghunatha Reddy	Asst.Professor	Member
4.	Mr K Ajaya Kumar Reddy	Asst.Professor	Member
5.	Mrs M Sree Devi	DEO (Non Teaching Staff)	Member
7.	Aruna Tara Ravuri	State chair person, Women cell (HRPC-NGO)	External member
8.	Mrs Chaya Devi	Advocate, Rajampet	External member
9.	A Thanusha	III B.Tech-CSE, student	Student member
10.	D Sai Shireesha	I MCA, student	Student member
11.	D. Viswa sree	III B.Tech-CE, student	Student member

Members Absent

Mrs Chaya Devi, Advocate, Rajampet, External member

RESOLUTIONS

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Chairman of the Committee, welcomed all the members of ICC- AITS, Rajampet. She introduced External members Mrs Aruna Tara Ravuri, State chair person, Women Cell(HRPC-NGO) followed by internal committee members. The agenda for the ICC meeting was then read and the forum was open for individuals.



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Item No.2: Complaints

The committee has noted that no internal complaints has been received from any women employees and students of our institution.

Item No. 3: Discussion activities conducted by ICC

It was decided to conduct awareness programmes on gender sensitization, health and hygiene for female staff and students.

Mrs P Syamala Devi proposed the vote of thanks at the end of the meeting.


Chair Person (ICC)
AITS, Rajampet.