

ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES, RAJAMPET (AUTONOMOUS)

ACADEMIC SECTION

Academic verification of current and passed out students is performed at Academic section of Annamacharya Institute of Technology and Sciences, Rajampet (AITSR). Academic credentials such as degree, course of study, dates attended, year of award, grade obtained etc., are verified upon receiving request.

I. Verification Fee and Payment Options

- A fee of Rs. 1000/- per candidate (from Indian Agencies) OR US \$100 (for Foreign agencies) is charged towards the academic verification.
- Payment can be made either by ONLINE mode / Demand Draft (DD)

➤ For ONLINE payment

Bank Account NO : 176310100000247
Account Name : THE DIRECTOR, AITS, Rajampet
Bank Name : Andhra Bank
Bank Branch : Newboyanapalli
IFSC Code : ANDB0001763

If the payment is made through online mode, then send email the scanned copy of the transaction receipt to aitsap70@gmail.com

➤ For Demand Draft,

In favor of The Principal, Annamacharya Institute of Technology and Sciences", payable at Rajampet. If the payment is made through demand draft, then send Demand Draft to the Institute address and the scanned copy of the Demand draft mail to aitsap70@gmail.com for information.

II. Verification Procedure

To obtain academic verification of current / passed out students, organizations seeking verification are requested to follow the procedure given below

- Send request with complete details of the student and relevant documents such as Degree Certificate/Marks Memo to aitsap70@gmail.com
- Send email the proof of payment / scanned copy of the transaction receipt

III. Processing Time

Academic verification requests shall be processed within one week upon receipt of the request and payment of verification fees. Processing may take longer time if,

- Incomplete details are provided
- Details provided do not match with our records

IV. Contact

For further details / any queries, please contact

Officer In-Charge, Academic Section

Mr. R Madana Mohan
Assistant Controller of Examinations
Phone Number: **+91-8565-251864**
Mobile Number: **8096671432**
Email-id: aitsap70@gmail.com

Log on: <https://aitsrajampet.ac.in/academics>

Dean, Academics