

PROCEEDINGS OF THE MEETING OF THE IQAC HELD ON 11.03.2020 AT 4:00 P.M. IN CONFERENCE ROOM

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was held in Conference Room on **11.03.2020** at 04:00 P.M. under the Chairmanship of Dr. SMV Narayana, Principal of Annamacharya Institute of Technology & Sciences (Autonomous), Rajampet.

Members Present:

1. **Dr. SMV Narayana - Chairman**
2. **Dr. N. Mallikharjuna Rao – Member**
3. **Head of the Departments- EEE, ECE, CSE, MECH, IT, HS & MCA**
4. **Sri N. Subba Reddy - Member**
5. **Mrs N R. Gouthami- Member**
6. **Mr. O. Hemakesavulu- Member**
7. **Mr. M. Lokanath - Member**
8. **Mr. G. Sudha Kiran - Member**
9. **Mrs. S .Salma Begum- Member**
10. **Mr. P. Nagendra – Member**
11. **Mr. P Venkata Subbaiah- Member**
12. **Mr. C Sasidhar- Member**
13. **Dr. P. Chandra Reddy - Member**
14. **Sri. C Abhishek Reddy, Management Member**
15. **Sri Nagaraju Guptha- Member from Society**
16. **Mr. Anurudha Kulkarni- Member from industry**
17. **Mr. M. Udhay Kumar - Member from industry**
18. **Mr. C N J V Prasad - Member from industry**
19. **Dr. K. Prasad - Alumni**
20. **Sri. Abhijeeth Bhallurkar - Employee form other Group.**
21. **Ms. R Priyanka – Student Member**
22. **Mr. N. Ravi Chandra Obul Reddy – Student Member**
23. **Mr. K. Ajaya Kumar Reddy – Member Secretary**

At the outset Dr. N. Mallikharjuna Rao, Dean-Academics welcomed Dr. SMV Narayana, Principal of AITS and Chairman of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell to the 13th meeting of the IQAC.

Next, the agenda items were taken up for discussions with the permission of the Chair.

Item No 1: Review of 12th meeting minutes and ratification

Ratified the 12th meeting minutes.

Item No 2: Review of Annual Quality Assurance Report (AQAR) for AY 2018-19

Coordinator has presented the contents of AQAR for the AY 2018-19 to be submitted to NAAC along with the data sheets. All members approved and accepted to submit the same before the month of July, 2020.

Item No 3: Proposal to modify Academic Performance Indicators (API) format for AY 2020-21

A proposal has been placed to modify the present Academic performance indicators to meet the new guidelines proposed by AICTE. After a lengthy discussion about the indicators it is concluded to implement the new format for evaluating the performance of the faculty.

Item No 4: To formulate the Strategic Plan/ achievable goals of the departments for the next five years

Chairman addressed the members to set goals for the next five years to step towards achieving the vision of the Institute. All the members welcomed the proposal of formulating the achievable goals for each department.

Item No 5: Constitution of Academic and Administrative Audit Panel for Internal Audit (AY 2019-20)

Quality in Academics, Administrative, Research and Extension activities on regular basis are to be monitored for ensuring standards. Coordinator proposed to constitute an internal audit panel for auditing. After the discussion the members accepted to constitute an internal audit panel.

Item No 6: To discuss on Best practices to be followed/ Implement in the AY 2020-21

Coordinator presented the various best practices followed or implemented in various colleges through power point presentation. After a lengthy discussion with the members of the IQAC the chairman suggested two best practices to be followed for the AY 2020-21. All the members approved and accepted for implementation the best practices.

Item No 7: To create awareness on Outcome Based Education (OBE) and Assessment methods followed in the Institute to the newly joined faculty members

A proposal has been placed by IQAC to create awareness on OBE and the assessment methods followed in the institute to the newly joined faculty members. Chairman welcomed the proposal and addressed the members of IQAC about the importance of OBE and Assessment methods. All the members accepted.

Item No 8: Submission of feedback on curriculum for every semester to IQAC

Improving the Quality in education depends on many factors among all the curriculum is an important parameter. Feedback on curriculum from students is regular process for enhancing the quality. It is proposed to submit the feedback on curriculum for every semester to IQAC.

Item No 9: To Initiate / Identify Quality initiatives for the AY 2020-2021

As part of quality assurance certain initiatives related to quality are to be identified for the academic years 2020-21. After a lengthy discussion few initiatives are identified and need to review their outcome through the models developed in the colleges implementing such initiatives. After studying outcome the impact of these initiatives the same or revision of one or two initiatives can be implemented in the college. All the members accepted the same.

Item No 10: A Review on NBA mandatory documents preparation and SAR related documents

Application for accreditation of NBA is prepared and submitted to NBA for accreditation. NBA mandatory documents and SAR relevant documents have been prepared for the peer team visit. A review is done on the documents prepared for peer team visit. All the members accepted and approved the same for submission to NBA.

Item No 10: Any other item with the permission of chair

NIL

Chairman announced the conclusion of the meeting

The meeting ended with vote of thanks by Coordinator, IQAC


Coordinator
Internal Quality Assurance Cell (IQAC)
Annamacharya Institute of Technology
& Sciences (Autonomous)
New Boyanapalli, RAJAMPET-518128.