



# ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES :: RAJAMPET

(An AUTONOMOUS Institution)

Thallapaka Panchayath, New Boyanapalli, RAJAMPET, Kadapa Dist., A.P.-516 126.

(Approved by A.I.C.T.E, New Delhi & Affiliated to Jawaharlal Nehru Technological University, Anantapur)

(B.Tech. courses Accredited by N.B.A. New Delhi) (Institute Accredited by NAAC, Bangalore)

Recognized by UGC, New Delhi under section 2(f) & 12(B)

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## Minutes of the 4<sup>th</sup> Academic Council meeting held at 11.00 a.m. on Monday the 21<sup>st</sup> April 2014.

### Members Present :

1.	Dr. G. Prabhakara Rao	Member Secretary
2.	Prof. N. Sivarami Reddy	Ex-officio
3.	Dr. A. Subramanyam	"
4.	Dr. M. Padma Lalitha	"
5.	Prof. B. Abdul Rahim	"
6.	Prof. M. Subba Rao	"
7.	Dr. C.N.V. Sridhar	"
8.	Dr. M.C. Raju	"
9.	Prof. N. Mallikharjuna Rao	"
10.	Dr. M. Rajesh	"
11.	Sri. A. Hemantha Kumar	Member
12.	Sri. P.B. Chennaiah	"
13.	Smt. P. Lakshmi Devi	"
14.	Sri. M. Rudra Kumar	"
15.	Sri. B. Nagaraja Gupta	"
16.	Dr. V.C. Veera Reddy	"
17.	Sri. Pala Sankaram	"
18.	Sri. M.S. Reddy	"
19.	Sri. Abhijeeth Bhallurkar	"
20.	Mr. C. Abhishek Reddy	Special invitee
21.	Mr. K.L. Narasimhamu	"
22.	Mr. M. Maruthi Prasad	"

### Members Absent :

1.	Mr. Naresh Sadre	Outside Expert
2.	Mr. M. Koteswara Rao	Outside Expert
3.	Prof. K. Rama Naidu	University Nominee
4.	Prof. B. Sarvesh	University Nominee
5.	Dr. C. Shoba Bindu	University Nominee

1. Resolved to ratify the Minutes of the previous meeting held on 26-05-2013.
2. Resolved to constitute the Boards of Studies as in Annexure-I.
3. The point of evaluation of the answer scripts by the external examiners especially where the valuation is erratic has been discussed at length and is resolved to adopt the procedure as given below.
  - i. For any Semester or a Year the average of end examination marks in each subject of that Semester or Year are calculated, say  $A_1, A_2, A_3$  etc,. The average of averages is calculated  $A_a$ . In any subject if the average  $A_n$  is less than 0.8 times  $A_a$  the marks secured by all the students in that subject are multiplied by 0.8  $A_a$  divided by  $A_n$  and the marks so obtained are considered in place of the original end examination marks obtained in that subject.

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- ii. The minimum attendance requirement for the students to be sent to the examination is resolved to be 80%. The lowest limit for condonation of shortage of attendance is resolved to be 70% instead of 65%.
- iii. In case a condonation of shortage of attendance is recommended by the internal members of the Academic Council, it is resolved to follow slab system for condonation fee as below.
  - 1<sup>st</sup> Slab** : Less than 80% attendance but equal to or greater than 75% a normal condonation fee can be collected from the student.
  - 2<sup>nd</sup> Slab** : Less than 75% but equal to or greater than 70%, double the condonation fee can be collected from the student.
4. It is resolved to prepare Question Bank consisting of 40 questions in each Unit for all the subjects of UG & PG courses. After the completion of this question bank preparation, the question papers can be generated by the computerized process.
5. In case of Seminars and comprehensive Viva-Voce examinations, where the performance of the students is evaluated totally by internal members, it is resolved to make a provision for conducting a supplementary seminar / comprehensive Viva-Voce along with the next batch of students if available. If the next batch of students is not available, a separate supplementary examination will be conducted.
6. In the case of M.Tech. project Viva-Voce end examination, it is resolved to switch over to grading system,
  - A** Very Good performance
  - B** Moderate performance
  - C** Failure performance
7. It is resolved to recommend to the Boards of Studies to recast the syllabi consisting of 5 Units only instead of 8 Units, and the question paper format be modified to instruct the student to answer questions in each of the five units.
8. In the case of annual system (namely 1<sup>st</sup> B.Tech.) it is resolved that two laboratory internal examinations be conducted instead of three internal laboratory examinations and the best one be considered).
9. It is resolved to implement the above modifications in the examination system from the academic year 2014-15.

  
**(Dr. G. Prabhakara Rao)**  
**Member Secretary**