

**ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES  
(AUTONOMOUS)**

**New Boyanapalli, Rajampet, Kadapa District, Andhra Pradesh-516 126**

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**DEPARMENT OF BUSINESS ADMINISTARTION**

**Date: 16-07-2021**

**MINUTES OF MEETING**

The chairman of Department Advisory Board has conducted a meeting on 16<sup>th</sup> July 2021, at 5:00 pm in the Department of MBA with the Department Advisory board members for discussing, addressing and reviewing of the data collected from Program Assessment Committee members.

**Members present:**

1. Dr.P.Subramanyam - HOD & Chairman
2. SMD Azash- Member
3. P.Venkata Subbaiah – Member
4. K.Subba Reddy - Member
5. V.Mouneswari - Member

**Resolutions:**

During the meeting the following points were discussed and the minutes of meeting were recorded as below.

**Item No.1: Removal of outdated courses in the curriculum.**

The members of Department Advisory Board has recommended to remove Business ethics and corporate governance in the 1<sup>st</sup> semesters and suggested to add one ethics related concepts in the core subjects of 2<sup>nd</sup> semester.

**Item No.2: Introduction of updated courses.**

Few members have suggested to update the courses as per Business Demands. The concepts of Operations management has been updated and new concepts like Kanban System, ISO, Six Sigma are suggested to introduce in the course.

**Item No.3: Modification in subject contents.**

Members of Department Advisory Board has suggested to introduce more advanced Excel tools in the IT lab syllabus in order to make the students to cope up with the outside environment.

**Item No.4: Changing the order of subjects.**

Entrepreneurship development subject has been shifted to 1<sup>st</sup> semester from 3rd semester as the members suggested that it is one of the basic subject to be known at inception stage of curriculum.

**Item No.5: Revision of statistics syllabus.**

From the report of Program Assessment committee, DAB has advised to revise the statistics syllabus.

**Item No.6: Add current issues in goods and service tax and customs law subject.**

DAB Members has suggested to add new topics in GST and Customs Law course in order to get more clear insight into taxation policies and procedures.

**Item No.7: Conduct of guest lectures and symposiums.**

The committee member has suggested to conduct more guest lectures and symposiums to impart updated knowledge among the students.

**Item No.8: Revision of 4<sup>th</sup> semester subjects.**

In the meeting suggestions related to introduction of new courses in the IV semester like Business Analytics and Digital Marketing has been raised.

The committee member has forwarded the report to Board of studies for further action.

  
**HEAD OF THE DEPARTMENT**  
Head of the Department  
Master of Business Administration  
Annamacharya Institute of Technology & Science  
New Boyanapalli, Rajampet - 516 126