



College Code : 70

ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES :: RAJAMPET

Approved by AICTE, New Delhi. Affiliated to Jawaharlal Nehru Technological University Anantapur
B.Tech : EEE, ECE & CSE courses Accredited by NBA, New Delhi. Accredited by NAAC with 'A' Grade
Recognized by UGC, New Delhi under sections 2(f) & 12(B) as per UGC act 1956. Institutional Member of ISTE

TO WHOMSOEVER IT MAY CONCERN

This is to certify that the Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The institutional Code of Conduct principles are displayed on the website
2. There is a committee to monitor adherence to the institutional Code of Conduct principles
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Option selected

A. All of the above

PRINCIPAL

**PRINCIPAL
ANNAMACHARYA INSTITUTE OF
TECHNOLOGY & SCIENCES
NEW BOYANAPALLI-516 126
RAJAMPET, ANNAMAYYA Dist. A.P**



CRITERION VII–INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 Institutional Values and Social Responsibilities

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

Initiatives Undertaken by The Institution

For a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

Criterion Number	7
Metric	7.1.10
Details	e) Constitution and proceedings of the monitoring committee
Pages	1 to 8



ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES

Thallapaka Panchayath, New Boyanapalli, RAJAMPET, Kadapa Dist., A.P.-516 126

30th October, 2019

PROCEEDINGS OF THE PRINCIPAL

Sub:- **Code of Conduct Committee Constitution** – Provisional appointment of the members for Code of Conduct Committee– Approved – Communicated - Reg.

ORDER:-

It is pleased to inform you that the following members are appointed as Code of Conduct Committee members with immediate effect.

SNo	Name of the Member	Designation	Role in Committee
1	Dr. SMV. Narayana	Principal	Chairman
2	Dr. A. Hemanth Kumar	HOD, ME	Member
3	Sri M Maruthi Prasad	Controller of Examinations	Member
4	Sri G Suresh Babu	Assistant Professor	Member
5	Sri N. Subba Reddy	Admin. Officer	Member
6	Sri K. Ajay Kumar Reddy	Coordinator IQAC	Member
7	Dr. N. Mallikharjuna Rao	Dean, Academics	Member Secretary

Committee Term: 2019-2020 to 2020-2021 (*Two Years*)

Objective: To monitor adherence to the code of Conduct (for students and staff) at the Institute.

Responsibilities: The members of the committee have to meet regularly and required to prepare a code of conduct handbook for students and faculty. The additional duty of the committee is to conduct the awareness programs on a regular basis.

Sree Narayana
PRINCIPAL
ANNAMACHARYA INSTITUTE OF
TECHNOLOGY & SCIENCES
NEW BOYANAPALLI-516 126

Copy to: Members – Appointed
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Date: 31-10-2019

Attention: Committee members

The 1st meeting of the Code of Conduct Committee is scheduled at 04:00 pm on 04th November, 2019 at this Institute premises. All the members are requested to attend the same without fail.

Agenda:

Item No 1: To discuss the criteria to draft a Model Code of Conduct – Hand book for the Institution.

Item No 2: Any other item with the permission of chair

Venue: Conference Hall

(Dr. SMV Narayana)

Chairman

PRINCIPAL

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NEW BOYANAPALLI-516 126**

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PROCEEDINGS OF THE MEETING OF THE Code of Conduct HELD ON 04.11.2019 AT 04:00 P.M. IN CONFERENCE ROOM

A Meeting of the Code of Conduct Committee Constituted was held in Conference Room on **04.11.2019** at 04:00 P.M. under the Chairmanship of Dr. SMV Narayana, Principal of Annamacharya Institute of Technology & Sciences (Autonomous), Rajampet.

Members Present:

1. **Dr. SMV Narayana** - Chairman
2. **Dr. A. Hemantha Kumar** – Member
3. **Sri M. Maruthi Prasad** - Member
4. **Sri G Suresh Babu** – Member
5. **Sri N. Subba Reddy** - Member
6. **Sri K. Ajay Kumar Reddy** - Member
7. **Dr. N Mallikharjuna Rao** –Member Secretary

At the outset Dr. N. Mallikharjuna Rao, Dean-Academics & Member Secretary welcomed Dr. SMV Narayana, Principal of AITS and Chairman of Code of Conduct , and Hon'ble members of the Code of Conduct Committee to the 1st meeting of the CC.

Next, the agenda items were taken up for discussions with the permission of the Chair.


Item No 1: To discuss the criteria to draft a Model Code of Conduct – Hand book for the Institution.

It is resolved to prepare a model of code of conduct Hand book for both the students and faculty. The dead line for the submission of draft document is before January 2020.

Item No 2: Any other item with permission of chair

--NIL--

The meeting Concluded with vote of thanks by the member secretary.


Dean, Academics
Annamacharya Institute of
Technology & Sciences (Autonomous)
New Boyanapalli, Rajampet - 518 105



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Date: 25-11-2019

Attention: Committee members

The 2nd meeting of the Code of Conduct Committee is scheduled at 04:00 pm on 02nd December, 2019 at this Institute premises. All the members are requested to attend the same without fail.

Agenda:

Item No 1: To comment on the submitted model Draft of Code of Conduct – Hand book for the Institution.

Item No 2: Any other item with the permission of chair

Venue: Conference Hall

(Dr. SMV Narayana)

Chairman

PRINCIPAL

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PROCEEDINGS OF THE MEETING OF THE Code of Conduct HELD ON 02.12.2019 AT 04:00 P.M. IN CONFERENCE ROOM

A Meeting of the Code of Conduct Committee Constituted was held in Conference Room on **02.12.2019** at 04:00 P.M. under the Chairmanship of Dr. SMV Narayana, Principal of Annamacharya Institute of Technology & Sciences (Autonomous), Rajampet.

Members Present:

1. **Dr. SMV Narayana** - Chairman
2. **Dr. A. Hemantha Kumar** – Member
3. **Sri M. Maruthi Prasad** - Member
4. **Sri G Suresh Babu** – Member
5. **Sri N. Subba Reddy** - Member
6. **Sri K. Ajay Kumar Reddy** - Member
7. **Dr. N Mallikharjuna Rao** –Member Secretary

At the outset Dr. N. Mallikharjuna Rao, Dean-Academics & Member Secretary welcomed Dr. SMV Narayana, Principal of AITS and Chairman of Code of Conduct , and Hon'ble members of the Code of Conduct Committee to the 2nd meeting of the CC.

Next, the agenda items were taken up for discussions with the permission of the Chair.

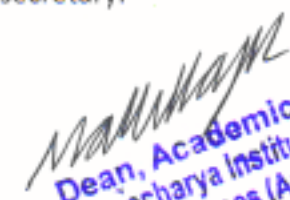
Item No 1: To comment on the submitted model Draft of Code of Conduct – Hand book for the Institution.

It is resolved to provide comments on the submitted model of code of conduct Hand book for both the students and faculty. Based on the comments the final copy of code of conduct will be accepted for approval in the next meeting.

Item No 2: Any other item with permission of chair

The chairman proposed to conduct the awareness programs on the code of conduct on a regular basis.

The meeting Concluded with vote of thanks by the member secretary.


Dean, Academics
Annamacharya Institute of
Technology & Sciences (Autonomous)
New Boyanapalli, Rajampet - 516 126.



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Date: 20-07-2020

Attention: Committee members

The 3rd meeting of the Code of Conduct Committee is scheduled at 11:00 am on 25th July, 2020 at the Institute premises. All the members are requested to attend the same without fail.

Agenda:

- Item No 1: To Finalize model Draft of Code of Conduct – Hand book for the Institution.
- Item No 2: To prepare the list of awareness programs to be conducted on Code of Conduct
- Item No 3: Any other item with the permission of chair

Venue: Conference Hall

(Dr. SMV Narayana)

Chairman
PRINCIPAL

**ANNAMACHARYA INSTITUTE OF
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PROCEEDINGS OF THE MEETING OF THE Code of Conduct HELD ON 25.07.2020 AT 11:00 A.M. IN CONFERENCE ROOM

A Meeting of the Code of Conduct Committee Constituted was held in Conference Room on **25.07.2020** at 11:00 A.M. under the Chairmanship of Dr. SMV Narayana, Principal of Annamacharya Institute of Technology & Sciences (Autonomous), Rajampet.

Members Present:

1. Dr. SMV Narayana - Chairman
2. Dr. A. Hemantha Kumar – Member
3. Sri M. Maruthi Prasad - Member
4. Sri G Suresh Babu – Member
5. Sri N. Subba Reddy - Member
6. Sri K. Ajay Kumar Reddy - Member
7. Dr. N Mallikharjuna Rao –Member Secretary

At the outset Dr. N. Mallikharjuna Rao, Dean-Academics & Member Secretary welcomed Dr. SMV Narayana, Principal of AITS and Chairman of Code of Conduct , and Hon'ble members of the Code of Conduct Committee to the 3rd meeting of the CC.

Next, the agenda items were taken up for discussions with the permission of the Chair.

Item No 1: To Finalize the model Draft of Code of Conduct – Hand book for the Institution.

As there are no considerable comments made on the draft of code of conduct, It is resolved to recommend the final copy of "Code of conduct- Hand book" for the students and faculty.


Item No 2: To prepare the list of awareness programs to be conducted on Code of Conduct

The committee discussed on various programs to be organized to create awareness on conduct and made a deliberation that the importance is given to programs on ethical behavior on the verge of Republic day, Gandhi jayanti and much more.

Item No 3: Any other item with permission of chair

-Nil-

The meeting Concluded with vote of thanks by the member secretary.


Dean, Academics
Annamacharya Institute of
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