

PROCEEDINGS OF THE MEETING OF THE IQAC HELD ON 07.12.2020 AT 10:00 A.M. IN CONFERENCE ROOM

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was held in Conference Room on **28.08.2021** at 10:00 A.M. under the Chairmanship of Dr. SMV Narayana, Principal of Annamacharya Institute of Technology & Sciences (Autonomous), Rajampet.

Members Present:

1. **Dr. SMV Narayana - Chairman**
2. **Dr. N. Mallikharjuna Rao – Member**
3. **Head of the Departments- EEE, ECE, CSE, MECH, IT, HS & MCA**
4. **Sri N. Subba Reddy - Member**
5. **Mrs N R. Gouthami- Member**
6. **Mr. O. Hemakesavulu-Member**
7. **Mr. M. Lokanath - Member**
8. **Mr. G. Sudha Kiran - Member**
9. **Mrs. S .Salma Begum- Member**
10. **Mr. P. Nagendra – Member**
11. **Mr. P Venkata Subbaiah-Member**
12. **Mr. C Sasidhar- Member**
13. **Dr. P. Chandra Reddy - Member**
14. **Sri. C Abhishek Reddy, Management Member**
15. **Sri Nagaraju Guptha- Member from Society**
16. **Mr. Anurudha Kulkarni- Member from industry**
17. **Mr. M. Udhay Kumar - Member from industry**
18. **Mr. C N J V Prasad - Member from industry**
19. **Dr. K. Prasad - Alumni**
20. **Sri. Abhijeeth Bhallurkar - Employee from other Group.**
21. **Ms. R Priyanka – Student Member**
22. **Mr. N. Ravi Chandra Obul Reddy – Student Member**
23. **Mr. K. Ajaya Kumar Reddy – Member Secretary**

At the outset Dr. N. Mallikarjuna Rao, Dean-Academics welcomed Dr. SMV Narayana, Principal of AITS and Chairman of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell to the 16th meeting of the IQAC.

Next, the agenda items were taken up for discussions with the permission of the Chair.

Item No 1: Review of 15th meeting minutes and ratification

Ratified the 15th meeting minutes

Item No 2: Review of Annual Quality Assurance Report (AQAR) for AY 2019-20

IQAC Coordinator has presented the contents of AQAR for the AY 2019-20 submitted to NAAC along with the data sheets. Few points are suggested by the members which are acceptable. The proposed modifications are noted and will be incorporated in the AQAR report and the same will be submitted to NAAC before 31 August, 2021 .

Item No 3: To submit Annual Quality Assurance Report for AY 2020-21 before the deadline

The preparation of AQAR report for the AY 2020-21 is initiated and an overview of the New format of AQAR has been presented in the meeting. Few clarifications are given based on the queries raised by the members. The work will be monitored by the HoDs.

Item No 4: A Review on Preparation of E-copies of NBA-SAR related Documents for the Peer Team visit in online mode.

NBA SAR has been submitted to the NBA under Tier-I for three programs namely, Electrical and Electronics Engineering, Electronics and Communication Engineering and Computer Science Engineering in the month of February 2020. Due to COVID-19 Outbreak the peer team visiting as per the given slots varied and proposed dates are tentatively given and are expecting the observer visit in the month of September. All the members accepted for reviewing of necessary documents prepared in line with NBA SAR.

Item No 5: To discuss on Best practices to be followed/ Implemented for the AY 2021-22

Coordinator presented the various best practices followed or implemented in various colleges through power point presentation. After a lengthy discussion with the members of the IQAC the chairman suggested two best practices to be followed for the AY 2021-22. All the members approved and accepted for implementation the best practices.

Item No 6: To create awareness on Outcome Based Education (OBE) and Assessment methods followed in the Institute to the newly joined faculty members

An awareness programme on OBE has been conducted at this institute for the newly joined faculty members. The chairman welcomed the quality initiative taken by the IQAC and suggested for the consistency in organizing such programmes in the future.

Item No 7: To modify the questionnaire of Feedback on facilities.

The coordinator presented the questionnaire followed for taking the feedback on facilities available in the institute. The members suggested for few modifications. The refined feedback form on facilities will be done and approval will be taken in the next meeting.

Item No 8: To increase the Quality initiatives for the AY 2021-22


After reviewing the previous quality initiatives it is understood that more number of quality initiatives are to be undertaken for enhancing the quality and for its sustenance. More applications are to be placed for conducting STTPs/FDP/Conferences to the schemes of various funding agencies. All the members accepted.

Item No 9: Any other item with the permission of chair

NIL

Chairman announced the conclusion of the meeting

The meeting ended with vote of thanks by Coordinator, IQAC


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