

ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES
(AUTONOMOUS)

New Boyanapalli, Rajampet, Kadapa District, Andhra Pradesh-516 126

DEPARTMENT OF BUSINESS ADMINISTRATION

28-02-2023

Attention: Program Assessment committee members

A meeting of feedback committee members is scheduled at 05:00 pm on 01.03.2022 at this Institute premises. All the members are requested to attend the same without fail.

Meeting Agenda:

- Item No. 1: Analysis of 2020-2022 batch PO attainments
- Item No.2: Fixing of target level for 2021-2023 batch for PO's
- Item No.3: Discussion on stakeholder's feedback on PO's
- Item No.4: Student Leadership skills need to be enhanced.
- Item No:5: Addition of modern entrepreneurial topics in the syllabus.
- Item No: 6: Discussion of Business Related Case Studies.
- Item No: 7: Student related extra-curricular activities are to be added.
- Item No: 8: Placement assistance and interview skills are to be enhanced.
- Item No: 9: Any other items with the permission of Chair.

Venue: Department of MBA


HEAD OF THE DEPARTMENT
Head of the Department
Master of Business Administration
Annamacharya Institute of Technology and Sciences
New Boyanapalli, RAJAMPET - 516 126
Annamayya Dist. A.P.

Copy to: Circulation among the Program Assessment committee members.

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DEPARMENT OF BUSINESS ADMINISTARTION

ACTION TAKEN REPORT

Date: 03-03-2023

Based on the discussions of Program Assessment Committee meeting held on 01-03-2023, the following actions were taken by PAC.

Agenda:

S. NO.	Decision about	Action Taken
1	Fixing of target level for 2021-2023 batch for PO's	The suggestion is forwarded to DAB.DAB has recommend to fix the target as 2.31
2	Student Leadership skills need to be enhanced	The suggestion is forwarded to Department Advisory Board (DAB). DAB has recommended to conduct a greater number of Guest Lectures, Workshops and Seminars.
3	Addition of Modern Entrepreneurship topics in the Syllabus.	The suggestion is forwarded to Department Advisory Board (DAB). DAB has recommended to add Rural, Agriculture, green, Social Entrepreneurship concepts in ED subject.
4	Discussion of Business-Related Case Studies.	The suggestion is forwarded to Department Advisory Board (DAB). DAB has recommended to discuss Business Cases in class room by the concerned subject Faculty.

5	Student related Extra-Curricular activities are to be added.	The suggestion is forwarded to Department Advisory Board (DAB). DAB has recommended to introduce News analysis, Library and Sports hours.
6	Placement assistance and interview skills are to be enhanced.	The suggestion is forwarded to Department Advisory Board (DAB). DAB has recommended to conduct a greater number of CRT programs.

The above report is to be presented in the DAB meeting for its approval and feedback.


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Date: 01-03-2023

MINUTES OF MEETING

The chairman of Program Assessment Committee has conducted a meeting on 1st March 2023, at 5:00 pm in the Department of MBA with the Program Assessment Committee members for discussing, addressing and reviewing of the data collected from Feedback Committee.

Members present:

1. Dr.P.Subramanyam-HOD & Chairman
2. Dr.T.Navaneetha-Member
3. S.Partha Sarathi – Member
4. P.Raja – Industry Expert

Resolutions:

During the meeting the following points were discussed and the minutes of meeting were recorded as below.

Item No. 1: Analysis of 2020-2022 batch PO attainments :

The PO1, PO2, PO4, PO5, PO6, PO7 has attained the target and the remaining PO's i.e., PO3, PO8 has not attained the PO's target value 2.2.

Item No.2: Fixing of target level for 2021-2023 batch for PO's:

The committee has suggested that the target values for PO's can be set to 2.31 for 2021-2023 Batch with approval of PO's

Item No.3: Discussion on stakeholders feedback on PO's :

The committee has resolved to accept the feedback of student, parent, Alumni & faculty with to regard to PO's.

Item No.4: Student Leadership skills need to be enhanced.

In the meeting the committee members has suggested to conduct more Guest Lectures, workshops and out of box activities to enhance Student leadership skills among the students.

Item No.5: Addition of Modern Entrepreneurship topics in the Syllabus.

Program Assessment committee members have suggested to incorporate new concepts like Rural entrepreneurship, Green entrepreneurship, Agricultural entrepreneurship and Social entrepreneurship in the Entrepreneurship Development subject.

Item No.6: Discussion of Business Related Case Studies.

The members of the committee have suggested to discuss case studies in the class room by the concerned faculty dealing a particular subject in order to enlighten the students with current trends in Business.

Item No.7: Student related Extra Curricular activities are to be added.

The committee members have suggested to conduct more extra-curricular activities like Sports, NSS, News analysis events and allot hours in the time table itself.

Item No.8: Placement assistance and interview skills are to be enhanced.

The committee members has suggested to conduct more number of CRT classes to the students in order to enhance the Arthematic and reasoning skills.

During the meeting, the committee members had detailed discussions on the above suggestions and it is forwarded to Department Advisory Board (DAB) for further action.


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