

**ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES
(AUTONOMOUS)**

New Boyanapalli, Rajampet, Kadapa District, Andhra Pradesh-516 126

DEPARTMENT OF BUSINESS ADMINISTRATION

Date: 22-05-2019

MINUTES OF MEETING

The chairman of feedback Committee has conducted a meeting on 20th April 2019, with the Feedback Committee members for discussing, addressing and reviewing of the data collected from various Feedback sources. The Feedback was collected from Students on Curriculum, Exit Feedback, teachers' feedback, Alumni Feedback, Industry Personnel feedback and Parents feedback.

Agenda:

- Discussion about suggestions from Various Feedback Sources.
- Analysis of feedback reports
- Any item with the permission of Chair

During the meeting the following members were present,

- 1. Dr.P.Subramanyam HOD & Chairman**
- 2. S.ParthaSarathi- Member**
- 3. P.VenkatSubbaih – Member**
- 4. K.Bhaskar – Member**
- 5. V.Vedavathi Member**

During the meeting the following points were discussed and the minutes of meeting were recorded as below,

The data is analyzed and their suggestions are considered and placed before the Program Assessment Committee (PAC) for discussion and for possible incorporation in the curriculum.

1. Personality Development activities are to be incorporated in the curriculum.
2. Leadership activities and entrepreneurial activities are not sufficient
3. Course contents in IT LAB are to be improved.

4. Elective subjects offered in the third and fourth semester are not relevant to the current job market.
5. More number of extra curriculum activities is to be conducted.
6. Provide placement assistance and development of interview skills.
7. More number of guest lectures and workshops are to be conducted
8. Introduction of new subjects in fourth subjects.

During the meeting, the committee members had detailed discussions on the above suggestions given by students, teachers, alumni and by parents recommendations are forwarded to Program Assessment Committee (PAC) for further action.


HEAD OF THE DEPARTMENT
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