

PROCEEDINGS OF THE MEETING OF THE IQAC HELD ON 08.05.2019 AT 3.25 P.M. IN CONFERENCE ROOM

A Meeting of the Committee Constituted for Internal Quality Assurance Cell was held in Conference Room on **08.05.2019** at 3.25 P.M. under the Chairmanship of Dr. SMV Narayana, Principal of Annamacharya Institute of Technology & Sciences (Autonomous), Rajampet.

Members Present:

1. **Dr. SMV Narayana - Chairman**
2. **Dr. N. Mallikharjuna Rao – Member**
3. **Head of the Departments- EEE, ECE, CSE, MECH, IT, HS & MCA**
4. **Sri N. Subba Reddy - Member**
5. **Mrs N R. Gouthami- Member**
6. **Mr. O. Hemakesavulu-Member**
7. **Mr. M. Lokanath - Member**
8. **Mr. G. Sudha Kiran - Member**
9. **Mr. SMD Rafi - Member**
10. **Mr. P. Nagendra – Member**
11. **Mr. P Venkata Subbaiah-Member**
12. **Mr. C Sasidhar- Member**
13. **Dr. P. Chandra Reddy - Member**
14. **Sri. C Abhishek Reddy, Management Member**
15. **Sri Nagaraju Guptha- Member from Society**
16. **Mr. Anurudha Kulkarni- Member from industry**
17. **Mr. M. Udhay Kumar - Member from industry**
18. **Mr. C N J V Prasad - Member from industry**
19. **Dr. K. Prasad - Alumni**
20. **Sri. Abhijeeth Bhallurkar - Employee form other Group.**
21. **Ms. R Priyanka – Student Member**
22. **Mr. N. Ravi Chandra Obul Reddy – Student Member**
23. **Mr. K. Ajaya Kumar Reddy – Member Secretary**

At the outset Dr. N. Mallikarjuna Rao, Dean-Academics welcomed Dr. SMV Narayana, Principal of AITS and Chairman of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell to the 12th meeting of the IQAC.

Next, the agenda items were taken up for discussions with the permission of the Chair.

Item No 1: Introduction of re-constituted IQAC and its members by Chairman

Chairman, introduced the new members of IQAC to the members and outlined the importance of the IQAC to the members.

Item No 2: Review of 11th meeting minutes and ratification

Ratified the 11th meeting minutes

Item No 3: Preparation of Annual Quality Assurance Report (AQAR) for 2018-19

Coordinator has presented the template of Annual Quality Assurance Report (AQAR-2018-19) along with the data formats of each criterion to the benefit of Heads of the Departments and members of Internal Quality Assurance Cell as per the revised NAAC Framework. It is resolved to prepare the AQAR on a fast track basis and the same is to be submitted to NAAC before the month of July, 2019.

Item No 4: Review and revision on submission of Academic & Administrative Audit (A&AA) reports

Reviewed the status on submission of Academic & Administrative Audit reports and urged the Heads of the Departments to submit the reports to IQAC at the end of every semester. All the members have accepted.

Item No 5: IQAC is a Repository to maintain the data relevant to several aspects

Chairman addressed the members that IQAC is a repository to maintain and requested the Heads of the Departments to send the copies of data related academics, symposiums, publications, workshops, consultancy, sports, cultural and other statutory bodies for maintaining files in the IQAC. All the members have accepted.

Item No 6: To discuss the Strategic Plan for the next five years.

Coordinator presented the strategic plan for the next five years and it is resolved to revise the strategic plan. All the members approved and accepted for revision.

Item No 7: Central working force to all the departments regarding NBA, NAAC, NIRF, ASHIE etc., related works

It is decided to review centrally, work related to NAAC, NBA, Autonomous, NIRF, AISHE and AQAR reports before submission to concerned authorities. The IQAC convey the meetings with concerned in charges and collects the relevant data connected to above said applications. IQAC holds all the files related to SSR, SAR, NIRF, AISHE and AQAR reports.

Item No 8: Any other item with permission of chair

With the permission of chairman, Dr N Mallikarjuna Rao, Dean Academics raised the setup of office in the departments for smooth functioning. After the lengthy discussion, it is resolved to constitute a committee to explore for the setup of office in the departments.

Chairman announced the conclusion of the meeting

The meeting ended with vote of thanks by Coordinator, IQAC



Mr K. Ajay Kumar Reddy

IQAC-Coordinator

AITS, Rajampet
Coordinator

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